St Thomas P&F
Meeting Minutes 5 May 2015

Attendees:
Ann Johnston, Tony Schollum, Alex Gavranic, Sharon Tee, Netina Prichard, Nicola Hurst, Chris Wever, Chris Kain, Amy Hannaford, Helen Martella, Linda Foot, Nicky Sullivan, Justin Tuohy, Ayomi Perera, Yolande Holland

Apologies:
Penny Billingham, Natalie Bogaois, Lynda Gallagher, Brenda Bardinet

Opening Prayer – Ann Johnston

Matters Arising from Minutes

- Previous minutes passed – proposed as correct by Justin Tuohy, seconded by Nicky Sullivan

Principals Report Justin Tuohy – See attached for details. Brief overview:

- Thanks for support towards basketball courts and tv screen
- SEQTA update
- Faction Cup
- Principal Classroom visits
- ANZAC service
- Need for school bell
- Health Inspector inspection of Canteen
- Realignment of benches in breezeway
- Catholic identity – lunchtime masses, Stations of the Cross, Caritas
- Discussion items –
  - interschool singlets for athletics and cross country carnivals. Approx $3000. Possibility of sharing cost with Board.
  - School Newsletter – should we have a school “Yellow Pages” or Community Page for families to advertise services. **Action 1: Chris Kain and Chris Wever** to work with Justin on this.
  - Class Rep needs a job description written

Uniform Shop report – Netina Prichard

- 3 shop openings this term
- socks have arrived!
- outdoor jackets have arrived and should be distributed soon
Financial Report: Linda Foot - See attached for details

- Forecast profit for 2015 - $1700
- Should end with around $40 000 by end of year from fundraising activities
- The trust deed governing the management of the fund requires a Management Committee of not less than 3 persons to be responsible for its management. The persons currently specified are no longer with the School
  - Proposal to appoint by formal resolution L Foot, J Tuohy and A Johnston
  - These 3 position members are required to resign at the end of year AGM and elections for the replacements held at that time.

President’s Report – Ann Johnston See attached for details. Brief overview:

- Thanks to parents who give help in so many ways

General Business

- Quiz Night
  - 20 June at Memorial Hall at Scotch College
  - being organised – Alex Gavranic in charge
  - aim to raise $13 000

- Leavers Shirts
  - Request for P&F to contribute $30 per shirt
  - Approved

- Netball Uniforms
  - Request for $1250 to cover shortfall on netball dresses. Fundraising and sponsorship has so far covered the rest
  - Before making a commitment to contribution we need to consider the total demands on P&F for all team uniform requests. Need this by June meeting.

- Fete
  - Brief discussion as to whether we have Quiz Night and Fete in the same year.
  - Proposed Term 4 Week 3 weekend 1 Nov - Approved

- Canteen Review – Helen Martella
  - Move towards online order system – Our Online Canteen
  - Our Online Canteen – uses Lawley’s Bakery, included delivery
to school, extensive menu of hot and cold food, portion sizes appropriate for kids
  o **Vote passed to trial system in Term 3 and 4, one day a week**
  o **Action 2**: Next meeting Linda and Helen to bring a price list and we decide whether to keep these or look to add on for profit

**Next Meeting 9 June 2015**