

# ST THOMAS' PRIMARY SCHOOL

EDUCATING THE WHOLE CHILD

Excellence

Inclusivity

Truth

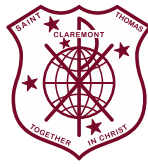
Compassion

Community



## 2019 Parent Handbook





## *"Educating the Whole Child"*

- *Innovative Curriculum*
- *Literacy and Numeracy Focus*
- *Chronological-Age & Multi-Age Group Sessions*
- *Specific teaching, enhancing individual and collaborative learning styles*
- *Early Intervention Programmes*
- *Enrichment and Extension classes*
- *Oracy/debating*
- *Innovative curriculum and pedagogy*
- *Apple TVs in classrooms*
- *1:1 iPad Programme Years 3- 6*
- *Learning centres in all classrooms*
- *Flexible Learning Spaces*
- *Full-Time Pre-Primary*
- *3 Year Old Kindergarten – 2 whole day sessions per week*
- *4 Year Old Kindergarten – 3 days per week*
- *Learning Support*
- *Information & Communication Technology Centre*
- *Classroom Computers, iPads and Digital learning devices*
- *Library*
- *Makerspace*
- *Science*
- *Music*
- *Instrumental Music - Choral Singing*
- *Physical Education*
- *Dancing ~ Edudance*
- *Swimming*
- *Athletics*
- *Team Sports*
- *Drama*
- *Visual Arts*
- *Robotics*



## **WELCOME TO THE ST THOMAS' SCHOOL COMMUNITY!**

St Thomas' is a Catholic Parish Primary school where all children are welcome and the school community of parents, teachers and students work closely together in a Christian setting. It is a place where each student is challenged to excel in a safe and nurturing environment.

Founded in 1909 by the Presentation Sisters, St Thomas' has retained its original warmth and openness, coupled with an excellent standard of education. The uniqueness of each child is of paramount importance and respect for the dignity of each person underpins all actions and relationships in the school. Within this learning community, students are developed into young people who think clearly, act with integrity and generosity, are sensitive to the needs of others, have a desire to serve the community, and adopt a global perspective.

St Thomas' welcomes girls and boys from full-time Pre-school to Year 6. Kindergarten operates for three full sessions per week, Tuesdays, Wednesdays and Thursdays (8.45am-3.00pm) and is available to children who turn four before 30th June each year.

A Three Year Old Kindergarten operates two whole day sessions per week for children who have turned three.

The average class enrolment is presently 26 children.

- A religious education programme where prayer and liturgy provide a central focus for our Catholic community.
- An enrichment program is offered to academically gifted and talented children in Years 4 to 6.
- St Thomas' is focussed on improving outcomes in literacy and numeracy for all children K-6. Literacy and numeracy programs draw heavily on current research.
- An early intervention program is available for children experiencing learning difficulties in the junior levels, and learning support-teachers work with children who require extra assistance throughout upper year levels as required.
- All classrooms are equipped with an Apple TV, computers and iPads. A 1:1 iPad programme for Years 3 – 6 operates at St Thomas' Primary.
- Visual Arts classes are offered from Pre Primary to Year 6.





- Physical Education, Swimming, Edudance, Choral Singing, Drama and Music are offered within the curricula.
- Piano, guitar and other instrumental lessons are available.
- St Thomas' participates in all regional sporting fixtures, and coaching in various team sports form some of the extra-curricula activities of the school.
- Dove Occupational Therapy and Communication Speech Pathology.

## CATHOLIC SCHOOL TERM DATES 2019

<b>Term 1</b>	Monday 04 February – Thursday 11 April
<b>Term 2</b>	Monday 29 April – Friday 05 July
<b>Term 3</b>	Tuesday 23 July – Thursday 26 September
<b>Term 4</b>	Tuesday 15 October Friday 13 December (Students last day TBC)

A calendar of events is available on our website <http://web.stthomas.wa.edu.au/>. Please note this is an online calendar which is updated weekly and therefore subject to change.

### STUDENT FREE DAYS IN 2019 ARE:

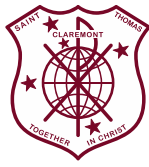
**Monday 11 March**

**Friday 12 April**

**Monday 22 July**

**Friday 27 September**

**Monday 14 October**



## SCHOOL TIMES

### Day / Times

#### Pre- Kindergarten:

Monday	8:45 am – 2:45 pm
Friday	8:45 am – 2:45 pm

#### Kindergarten:

Tuesday	8:45 am – 3:00 pm
Wednesday	8:45 am – 3:00 pm
Thursday	8:45 am – 3:00 pm

#### Pre-Primary:

FULL TIME	8:45 am – 3:00 pm
-----------	-------------------

#### Year One to Year Six:

FULL TIME	8:45 am - 3:00 pm
-----------	-------------------

Supervision is provided for students from Pre Primary to Year 6 before school from 8.15am and after school until 3.20pm. If arriving at school before 8.15am, children are requested to sit in the central courtyard area until teacher supervision commences. No supervision is available for children before 8.15 am and children who have not been collected from school by 3.20pm must be collected from the school office. Parents/guardians of children who are repeatedly left at school after 3.20pm will be contacted by the school and required to make alternative afterschool care arrangements for their children.

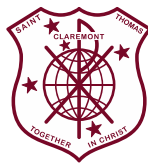
Parents with children in Pre Kindergarten, Pre Primary and Kindergarten are required to accompany their child to the classroom in the morning and collect the child from the class teacher at the end of the school day.

**All school play equipment is out of bounds to children and toddlers before and after school.**

## BEFORE-SCHOOL SET-DOWN / AFTER SCHOOL PICK-UP

Drivers who wish to park their vehicles outside the school grounds before and after school are asked to take the children to the undercover area in the mornings and collect them from the same area after school. In terms of safety, pedestrians must use the paved pathways in the school grounds and stay off the basketball court.

Please read road signs carefully when choosing where to park. Town of Claremont Rangers are diligent in their duties.



# ST THOMAS' PRIMARY SCHOOL

EDUCATING THE WHOLE CHILD

Excellence

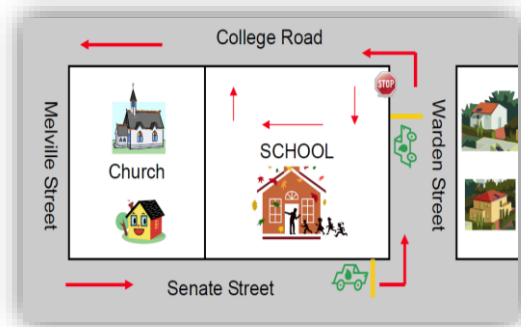
Inclusivity

Truth

Compassion

Community

**Before and after school:** all drivers are asked to use College Road from one direction only – i.e. approaching from Warden Street. This facilitates a continuous flow of left-turning vehicles from College Road into the set-down/pick-up area. Children both leave and board vehicles from the left-side doors near the paved or undercover areas, and drivers can then proceed through the exit gates, turn left into College Road, and proceed towards Melville Street. Traffic flow therefore moves safely in an anti-clockwise direction around the school at these peak times.



In accordance with the Education Act 1999, children in Pre Kindergarten, Kindergarten and Pre Primary are to be dropped off and collected from their class by an adult.

## NEWSLETTERS

Newsletters are available on the school website. A link is emailed to families each fortnight Thursday. If you are not receiving your email link please notify the office. Families are requested to read the newsletter each fortnight as it is an important form of communication and link between home and school.

## ASSEMBLIES

General assemblies are held, according to the term calendar published at the commencement of each term – usually on **Fridays at 8.50am** in the School/Parish Hall. Parents and friends are encouraged to attend.

## EUCHARIST

Class Masses, liturgies and whole-school Eucharistic celebrations are held throughout the year. Dates will be advised via the Newsletter. Parents are welcome to attend all celebrations to celebrate with the children and their teachers.

## RELIGIOUS EDUCATION

The Sacramental Program usually involves children in Year 3 (**Reconciliation**), Year 4 (**Eucharist**) and Year 6 (**Confirmation**). Dates for the celebration of these Parish based sacraments are planned at the beginning of the year. The programs involve some parental participation.

During times of preparation for the sacraments children in all grades study the sacraments. This is by way of deepening their understanding of the sacraments at their level, as well as being a way of supporting children in the sacramental program.



Religious Education is taught daily in all classes, and the school follows the Perth Archdiocesan Units of Work for Religious Education.

## PARENT/TEACHER MEETINGS

A Kindy Parent meeting and Student Orientation is held at the end of the year preceding the year of enrolment.

A parent/teacher information evening is held at the beginning of each year.

At the end of Term One, individual parent/teacher meetings will be conducted.

Throughout the year parents are encouraged to contact their child's class teacher to discuss any concerns. It is necessary to make an appointment for such a meeting through the School Office.

## DUTY OF CARE

All visitors (including parents) to the school during school hours must firstly report their presence to the School Office. Any access either to children or to children's properties (e.g. school bags) must be through the office. Children taken out of school during the day must be signed out, if returning they must be signed in **by a parent**. Any visitors to the school must report to the office and sign in/out and collect a visitor's lanyard. This is a matter of safety and a duty of care for all children at St Thomas'.

## ARRIVING LATE OR LEAVING EARLY

Classes begin at 8.45am each morning for all children from Pre-Primary to Year 6. Children who arrive at school after 9.00am must be signed in at the front office by their parent/guardian. If you are collecting your child earlier than 3pm finish they **must** be signed out at the front office prior to leaving the school grounds.

The school assumes duty of care for each student from the time recorded at the front office. Children in Pre Primary and Kindergarten classes who arrive late for school are to be taken to the classroom by their accompanying adult.

In Kindergarten and Pre-Primary classes a book system will operate so that parents can register essential messages to the teachers.

## UNIFORMS

- **Boys uniform:** Blue shorts, white shirt and grey school socks.
- **Girls uniform:** Blue tartan school skirt, white shirt and white socks.



- **Winter uniform:** Tie is to be worn in Terms 2 and 3. Maroon school jumper is worn as part of the winter uniform.
- **Sport uniform:** Blue rugby knit school sport shorts white polo school sport shirt, school sports socks and sandshoes. Maroon tracksuit can also be worn.
- **School hat:** Is worn outdoors throughout the year.



All clothing is to be clearly marked with your child's name. No jewellery is allowed except for sleepers or studs in the ears (one per lobe). It is our policy that all children wear hats whilst in the sun.

Sports uniforms are to be worn on days of Physical Education lessons and Sports sessions.

The Uniform Shop is open as advertised in the Newsletter. Online orders are available through the Parents & Friends drop down tab on the school website: <http://www.stthomas.wa.edu.au/our-community/parents-and-friends>. It is operated by the Parents' and Friends' Uniform Shop Committee. Payment is by cash, cheque or EFTPOS. Goods will be received only when payment is made. Online orders will be delivered to your child's classroom.

## HAIR

Hair should be neat, tidy, clean and brushed. It must be an even cut (blended and not two lengths). Hair should not be tucked behind the ears, fall over the collar, eyes or ears. If hair is falling across face or anywhere else it is simply too long and requires cutting.

Radical hairstyles are not acceptable. Please keep hair clean and check regularly for nits/head lice. Shoulder length hair must be tied up. Girls can wear white, maroon or navy blue hair accessories only.

## UNIFORM PRICE LIST

*(Prices are subject to variation)*

Shirts (Sizes 6-16)	35.00	Track Suit Pants (Sizes 4-16)	35.00
Girls Skirt (Sizes 4-16)	60.00	Jumpers (Sizes 6-16)	70.00
Boys Shorts (Sizes 4-20)	35.00	School Bags (one size - new)	60.00
Grey & White Socks (Shoe size 9-12, 13-3, 2-8)	9.00	Ties (regular or elastic) (107cmx117cm)	20.00
Sport Socks (Shoe size 9-12, 13-3, 2-8)	9.00	School Hat (small/medium/large)	17.00
Sport Shirts (Sizes 6-16)	30.00	Library Bag	15.00
Sport Shorts (Sizes 4-16)	30.00	Satchel	15.00





# ST THOMAS' PRIMARY SCHOOL

EDUCATING THE WHOLE CHILD

Excellence

Inclusivity

Truth

Compassion

Community

Track Suit Top (Sizes 4-16)

40.00



## ST THOMAS' PRIMARY SCHOOL

8 Warden Street, CLAREMONT WA 6010

Tel: (08) 9286 9500

Email: [admin@stthomas.wa.edu.au](mailto:admin@stthomas.wa.edu.au)

Website: <http://web.stthomas.wa.edu.au/>

ABN: 86 980 465 900

## Parish Details

*St Thomas the Apostle Parish*

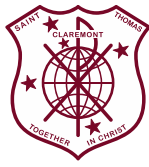
*Parish Priest: Fr Wayne Davis*

2 College Road, CLAREMONT, WA 6010

Phone/Fax: 9384 0598

Email: [claremont@perthcatholic.org.au](mailto:claremont@perthcatholic.org.au)

Website: [www.claremont.perthcatholic.org.au](http://www.claremont.perthcatholic.org.au)



# ST THOMAS' PRIMARY SCHOOL

EDUCATING THE WHOLE CHILD

Excellence

Inclusivity

Truth

Compassion

Community

