



P&F General Meeting - Meeting 3 for 2023

Date: Wednesday, 14th June 2023
Location: School Library and via Microsoft Teams
Attendees: 11 Total

Time: 7pm
Chair: Clare McIlree

F2F (School Library) - 6		
▪ Natalia Thomson	▪ Clare McIlree	▪ Carin Penberthy
▪ Sarah van Bockxmeer	▪ Patrycja (PK) Spears	▪ Kathryn Monaco

Microsoft Teams - 5		
▪ Heath Nankivell	▪ Sarah Whitehouse	▪ Phil Tucak
▪ Sara Ahmadi	▪ Deliah Cassidy	

Agenda Item 1.

Welcome – Clare
Acknowledgement of Country – Carin
Prayer - Patrycja

Agenda Item 2.

Apologies:

▪ Simone Mason		
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Approval of minutes of previous meeting:

The minutes of the P&F meeting of 3rd May 2023 were agreed by all to be accurate.
Approved by Carin Penberthy and Sarah van Bockxmeer

Agenda Item 3.

Principal Report, Mrs Natalia Thomson

Wonderful things are happening at the school and I will present going through in order:

Catholic Identity – *Inspiring Christ-centered leaders*

- St Thomas' Founder's Day – Mass & morning tea, Lego4Kids Incursion & activities

It has been renamed so we will have a combined celebration. Mass, morning tea for the sisters and then celebration for the children. On that day, Friday 30th June, children are required to wear full winter uniform and they can bring their sneakers to change into for the mostly indoor based activities.



ST THOMAS' PRIMARY SCHOOL

P&F Group

Education - Catholic Schools of Excellence

- Interschool Cross Country – Great success; 2nd overall
- Edu Dance – 5pm drop off & 6pm start at Loreto Primary School
- Winter Carnival
- Robogals (next Monday 4-6 girls)

For the Edu Dance concert children are asked to be dropped off at 5pm for an hour rehearsal at Loreto and then parents are welcome to come back for the start of the concert at 6pm.

Community - Catholic Pastoral Communities

- Raising Children in the Digital Era Parent Workshop. Waiting for information to send link to parents.
- Uniform update – looking at new items, including shorts & trousers.
- School Disco – Friday, 23 June with a 4.30pm start.
- Men of St Thomas' WAFL catch up.

Clare Orange was the presenter for the “Raising Children in the Digital Era” Parent Workshop and the P&F sponsored event was a huge success with a lot of positive feedback. 35 Parents attended the workshop and a link will be sent out to parents. Clare just asked for a little time as her father passed away.

Stewardship - Accessible, Affordable and Sustainable System of Schools

- Code of Conduct – continue to embed and children are using the language
- Staff – Webinars CEWA – learn new skills; Report writing.
- Hygiene practices – Covid and Influenza are still within our community, please keep your child home if unwell
- Reports will be sent out – Monday of week 10

Agenda Item 4.

Important Dates for Term 2.

- Parish Mass, Saturday 17th June, 5.30 pm – Year 5 Hosting
- School Disco, Fri 23rd June – Event organised by the year 6 parents & students.
- EduDance Concert at Loreto, Tues 27th June, 5pm children drop-off for rehearsal and 6pm start.
- St Thomas' Founders Day Fri 30th June – Mass | Morning Tea for the Presentation Sisters | Lego4Kids Incursion and activities for the children
- End of Term 2, Fri 30th June



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ST THOMAS' PRIMARY SCHOOL

P&F Group

Agenda Item 4. continued Important Dates for Term 3.

- Start of Term 3, Tues 18th July (Pupil Free Day 17th)
- P&F Meeting, Wed 26th July, 7pm
- Hollywood Themed Fundraiser Event, Sat 29th July, Invitation & TryBooking to be sent out soon.
- Pupil Free Day, Fri 18th August
- P&F Meeting, Wed 23 August, 7pm
- Father's Day Stall, Tue 29th & Wed 30th August
- Father's Day Morning Tea – Thurs, 31st August, coffee van to be booked
- St Thomas' Dad's Camping, Sat 9th September
- Last Day of Term 3, Thurs 21st September



Agenda Item 5. P&F Financial Position Update

Sarah provided a summary of the financial position:

- Current Balance = \$31,123.49
- Building / Maintenance Fund = \$9,134.76
 - P&F General Balance \$21, 988.73

\$10,000 of the P&F funds were presented to the school and below is a description of the first "wish list":

DESCRIPTION	TOTAL PRICE
Donation for Literacy Resources	\$ 2,400.00
Parent Information Session Presenter	\$ 1,000.00
Sensory Stools for classroom	\$ 2,100.00
Donation for Drama Production	\$ 500.00
New Bass Guitar and Xylophones	\$ 600.00
Sand for long jump pit	\$ 1,000.00
Sports Items	\$ 1,500.00
Heavy Duty Sand Toys	\$ 900.00
TOTAL AMOUNT DUE	\$10,000.00

(no gst included)

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P&F Group

Agenda Item 5. continued P&F Financial Position Update

- The Mother's Day stall was a fun few days, helping the children purchase some lovely items for our wonderful Mother's and Others.
 - **Mother's Day Stall raised \$2,264**
- We are expecting some expenses to be deducted from the P&F general balance over the coming few weeks which will include items such as: Mother's Day breakfast expenses, Parent's July event reimbursements, Father's Day stall purchases, upcoming school events (i.e. upcoming Mass and disco) and new hot water urn purchase.
- We have fulfilled the P&F pledges from the school wishlist, the funds have now been remitted to the school.
- We have received our first Levy payment for semester one. Mid term 3 will be another levy.
 - **Levy amount received \$7,100**

Sarah and Clare advised Natalia that they would like to offer a bonus wishlist for the teachers to use with the P&F funds. It is important that the money earned in the current year is spent on the children within the year. Sarah wanted to ensure that the parents knew that we were not just collecting the funds but would actively work with Natalia and the teachers for the benefit of the children. The upcoming "Lego4Kids" Incursion will be fully funded by the P&F.

Agenda Item 6 Fundraising Event for 2023

- "SAVE THE DATE" – has been sent
- Invitation and further details will be soon sent out
- Venue (Nedlands Yacht Club) and entertainment has been booked
- Hollywood themed Musical Bingo Event
- Main fundraiser for the year with Prizes and Silent Auctions
- TryBooking Link will be set up for ticket sales
- Volunteers will be requested via SignUp

St Thomas' Primary P&F Group presents a Fundraiser Parent Event - "Hollywood Glam Musical Bingo".

Bingo with a difference as instead of numbers, greatest songs in movies and their clips are played throughout the 3 hour show, until you call out BINGO! Come dressed as a Movie Star or Hollywood Glam and be ready to sing and dance the night away!

Saturday 29th July at Nedlands Yacht Club
Doors open 6:30pm for a 7.00pm Bingo start till 10.30pm
Tickets: \$30 per person

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Purchase your individual tickets and then organise your table of 10 via friends or class groups. If you don't have a team of 10 - please contact Patrycja (PK) Spears and I will connect you with others. Venue can only accommodate 180 so please BOOK EARLY to secure your spot

Alcohol will need to be purchased at venue but within your table bring nibbles to enjoy. Silent Auctions and Prize Giveaways on the night!

Email Patrycjaspears@yahoo.com.au with your group of 10 to secure your table.

Agenda Item 7 P&F Opportunities for 2024

As Clare's youngest child is finishing Primary School this year and Carin is completing her two year tenure, there are two P&F Opportunities for 2024.

- **Chair**
- **Vice Chair**
- Secretary - Patrycja Spears (PK) will remain in this role for 2024
- Treasurer - Sarah van Bockxmeer will remain in this role for 2024

We would like to commence this process at the start of term 3 and let people start the process of handover, support and learning. The aim of the P&F is to build community and as parents it is to build relationships. Clare advised that we will provide numbers and email for anyone that would like to have a chat about the roles. The best email is the P&F email as shown below.

stthomaspandf6010@gmail.com

Carin advised that it is not daunting to be part of the P&F as manuals and procedures are in place and it is a lovely way to give back to the school. It is well run and there are no problems to solve and only opportunities to build and support the school. It is a flexible environment in the P&F and a relaxed way to get to know everyone and the school.

Clare commented that there is no expectation to volunteer if you attend the P&F meetings. We warmly welcome more parents to attend in person or log in online as most meetings are under 30 minutes.

Agenda Item 8 Conclusion

To conclude, Clare advised that the minutes will be typed up and uploaded to the website. If you need to get in contact with the P&F please use the email below or direct questions via your class reps.

- Thank you and meeting close.
- Keep in touch and if you have any questions please contact the P&F Executive Team via:
❖ **stthomaspandf6010@gmail.com**

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