



ST THOMAS' PRIMARY SCHOOL

P&F Group

P&F AGENDA

Date: Monday, 22 April 2024
Location: School Library and via Microsoft Teams

Time: 6.30 pm
Chair: Malini De Silva

#	Item	Presenter
1	Welcome Acknowledgement of Country* Prayer*	Malini De Silva Patrycja (PK) Spears Rachael Walker
2	Apologies Approval of minutes of previous meeting.	Malini De Silva
3	Principal Report	Natalia Thomson
4	Review: <ul style="list-style-type: none">Harmony Day, Term 1. Reminders for TERM 2: <ul style="list-style-type: none">School Anzac Day Service 10.50 am, Wednesday 24 April<i>Anzac Day Public Holiday - Thursday 25 April</i><i>Pupil Free Day - Friday 26 April</i>School Cross Country Carnival, Friday 3 MayM.O.S.T – Social Golf Event, Friday 3 May at 3.30 pm, Lake Claremont Golf CourseMother's Day Stalls (Weds 8 and Thurs 9) – TBCMother's Day Liturgy & Morning Tea, Friday 10 May<i>Pupil Free Day, Friday 31 May</i>M.O.S.T – WAFL Event, Saturday 1 June<i>WA Day Public Holiday, Monday 3 June</i>First Holy Communion – Year 4, Friday 7 JuneSchool Disco, Friday 21 JuneEDU_DANCE Concert, Tuesday 11 JuneFounder's Day Celebrations (St Thomas' Feast Day), Wednesday 26 JuneLast Day of Term 2, Friday 28 June Special Request: <ul style="list-style-type: none"><i>Arts Committee</i> – Additional invitation requests will be sent out to encourage parents to join and assist across all areas of planning for the two main school events:<ul style="list-style-type: none">❖ Arts Show, (Term 3 – Thursday, 12 September)❖ Art Fundraiser Event (Term 3 – Friday, 13 September)	Malini De Silva
5	P&F Financial Position Update.	Sarah van Bockxmeer



<p>6</p>	<p><u>Discussion Points</u></p> <p>P&F - Meeting Logistics</p> <ul style="list-style-type: none"> ▪ Do parents prefer 6.30pm, 7.00pm or time would not impact if they attended the P&F meeting in person or online? Would a survey assist? ▪ Who would prepare a survey that would be sent out to parents – School or P&F? ▪ How would a survey be distributed – School or via Parent Rep WhatsApp Groups? ▪ Could a survey be used to ask parents additional questions (2-3) to enhance parent attendance either in person or online. If so, framing of these questions? ▪ Is it reasonable for class reps to send a) a reminder of P&F Meeting via whatsapp, and b) an invitation to view minutes (vs. through an email from school). <p>M.O.S.T – Men of St Thomas'</p> <ul style="list-style-type: none"> ▪ Acknowledgement and commitment of offering assistance to the P&F events ▪ MOST group members have offered to assist with the preparation and serving of the Morning Tea – this would allow Mothers (including those who would typically volunteer their time) to attend the liturgy and enjoy the event themselves. ▪ Do we utilise the MOST WhatsApp group to request volunteers to sell at stalls? Will this work to fill the 5 spots required each day for 2 mornings or stay with SignUp? <p>P&F - bridging school and community</p> <ul style="list-style-type: none"> ▪ Is there a way to capture parent ideas / suggestions that may have perceived benefit for the students and community? (as per Terms of Reference 3.3d) ▪ Class reps and newsletter to advertise the P&F email address as well as MOST. <p>2024 Wishlists and Playground Update:</p> <ul style="list-style-type: none"> ▪ Fundraising goals and teacher wishlists ▪ Distribution of P&F levy – this impacts fund availability and thus teacher wishlists. ▪ Discussion on funds allocation and update on the playground. 	<p>Lead by:</p> <p>Malini De Silva (Group discussion)</p>
<p>7</p>	<p>Any further questions or points for discussion. Thank you and meeting close.</p>	<p>Malini De Silva</p>